



## Heavy Duty Truck Parts - Counter Representative -Kitchener (Afternoon Shift)

**Are you experienced in Heavy Duty Truck Parts - Sales and seeking the next step in your career? If so, we have an exciting career opportunity for you!**

### **Summary:**

The Altruck International Truck Centres Heavy Duty Truck Parts Representative sells replacement parts and equipment at the Altruck International Truck Centres Company. They locate the necessary parts and equipment and dispense them to Service Technicians, and to other businesses, or to the public. They will work Monday – Friday between the hours of 1:00pm – 9:00pm.

### **What you will do:**

- Project a positive attitude for the benefit of our customers and fellow employees.
- Work effectively without supervision.
- Inspect damaged parts brought in by customers to determine the proper replacement.
- Identify the necessary part on the basis of the customer's description of the trouble.
- Suggest a part that is interchangeable, place a special order for the part, or refer the customer elsewhere, if a customer needs a part that is not stocked.
- Receive and fill telephone orders.
- Take inventory, including cycle counts.
- Attend dealer-specified and/or factory-sponsored training courses, and complete "e-learn" courses as scheduled by management.

### **Requirements:**

- Parts/Dealership experience is required.
- Able to read catalogues and technical materials.
- Able to multi-task and exhibit professionalism, even while working under pressure.
- Able to work as a member of a team, as well as independently with minimal supervision.
- Proficient computer skills.

### **Working Conditions:**

The Parts Counter Representative can expect to work indoors, constantly standing, walking and reaching high and low for parts. Counter workers must frequently work rapidly (for example, when waiting on mechanics who have taken time from repair work to get parts). They may also be required to lift heavy items; however, the individual must request assistance for very heavy objects or parts that exceed 50 lbs. This is a physically demanding position

Altruck is committed to complying with the Accessibility for Ontarians with Disabilities Act and its regulations, and the Ontario Human Rights Code throughout the entire employment cycle. If you require an accommodation, please inform us in advance and we will work with you to meet those needs. Any accommodation requests can be made by contacting 519-821-0070. At Altruck, we welcome differences. We do that because we know it is good for our employees, our products, our company and our community. Altruck is proud to be an equal opportunity workplace.

*We thank all applicants for expressing their interest, however, only those qualifying for an interview will be contacted.*